

HOUSING MANAGEMENT AND ALMSHOUSES SUB-COMMITTEE
Outstanding Actions – September 2019 update

Date Added	ITEM	Action	Officer and target date
26.3.19	MAJOR WORKS PROGRAMME PROGRESS REPORT	<ol style="list-style-type: none"> 1. Members to receive a report combining the end of the current Major Works Programme and the new 5 Year Programme (2020-25), based on the Savills Stock Condition Survey report and future planned maintenance programmes. 2. Slippage from previous reports, as set out in the appendix to the report, could be clearer in future as the arrows could be missed. 	Paul Murtagh <ol style="list-style-type: none"> 1. Report to the November 2019 Sub Committee 2. Noted.
22.7.19	TENANCY VISITS	Members requested a themed report, setting out how the data was being used and where improvements had been made.	Dean Robinson/Liam Gillespie March 2020
22.7.19	HOUSING UPDATE AND RISK REGISTER REPORT	<ol style="list-style-type: none"> 1. A new regime was being piloted on 2 estates and would be introduced on all estates later this year. 2. Members asked if future reports could have more breakdown in respect of anti-social behaviour, by location, including trends from previous years. 	Liam Gillespie <ol style="list-style-type: none"> 1. Members asked to receive a further report on the new Inspection System, once it had been fully rolled out, in May 2020. 2. Noted.

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22.7.19	REVISED RENT COLLECTION PERFORMANCE TARGETS	Members suggested that the target of 2% could be more ambitious and officers agreed to review this.	Liam Gillespie Officers had revised the current target and this was due to be taken to the Director for approval.
16.9.19	REVIEW OF WINDOW CLEANING CONTRACT	Officers to investigate the use of protective, dirt repelling treatments to the windows on the Golden Lane Estate.	Liam Gillespie To be done as part of a wider review of the Window Cleaning Contract, as it covers multiple estates.
16.9.19	FIRE SAFETY – FALSE ALARMS AT MIDDLESEX STREET	Members asked for a breakdown of the recent false alarms and whether the Fire Brigade had charged for the call-outs.	Jason Hayes/Paul Murtagh Asap
16.9.19	LETTINGS/SALES POLICY FOR NEW DEVELOPMENTS	Policy in respect of absentee lease holders.	Mike Kettle Members asked for a further report, following consultation with the Comptroller and City Solicitor and other Local Authorities.
16.9.19	NEW PORTSOKEN COMMUNITY CENTRE	Sub Committee to receive a report at a future meeting, setting out governance options.	Carol Boswarthack TBC